Recommended Quality Guidelines for Global Campus E-Library Submissions

These recommended practices may already be met if your institution has accreditation as a provider of vocational training, or can demonstrate that it develops training resources in accordance with the requirements of ISO 29990:2010 or the WMO Competencies for Education and Training Providers—WMO-No. 1114, or some other international standard.

1. The institution ensures that its educational resources are consistent with the standards and guidance material issued by WMO. For example, WMO-No. 1083 qualifications and relevant WMO Guides, Manuals, and competency frameworks are directly addressed, and this is noted in the resources.
2. The institution uses training development processes that include determining learning needs, defining intended learning outcomes, choosing appropriate learning solutions, creating learning activities that aid learning and retention and including opportunities for practice and assessment, as appropriate.
3. Resources are developed by competent experts and/or based on respected reference materials.
4. Resources are developed in consultation with educational designers and/or based on sound educational practices.
5. Resources are reviewed for content clarity and effective presentation for learning, and tested for learning effectiveness and ease of use.
6. The institution has processes for measuring the effectiveness of its resources, including obtaining feedback from stakeholders.

QA Sign off for Individual Resources

1. The institution gathered information about the education and training needs of the target audience to guide development.
2. The methods of learning were selected to respond to the aims and requirements of the curriculum, learning outcomes and the learners.
3. Performance-based learning outcomes are defined and learning activities and assessments are consistent with them.
4. The learning resources are relevant to the target audience.
5. When possible, the resource includes opportunities for practice and reflection.
6. Where assessments are used, appropriate and helpful feedback is provided to learners.
7. The resource is up-to-date and is periodically reviewed for currency.