Guidelines for Applying for a WMO Fellowship
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GUIDELINES FOR APPLYING FOR A WMO FELLOWSHIP

1. INTRODUCTION

This guide is intended to help Permanent Representatives of WMO (hereafter referred to as PRs) and potential candidates understand the purpose and benefits of the WMO Fellowship Programme. It will familiarize them with the application procedure, requirements, entitlements and available fellowship opportunities. It builds upon the Manual on Policies and Procedures for WMO Fellowships (WMO/TD-No. 1356, ETR-18) (see below) but takes into account the funding situation for the current financial period, identifying which elements of support can be offered within the available funding. The guide will be available in English, French, Russian and Spanish, and will be updated every financial period.

The three other documents dealing with WMO Fellowships, each with a specific purpose and role, are identified below:

1. Manual on Policies and Procedures for WMO Fellowships – This is the basic document for the processing and awarding of all WMO Fellowships. It contains the general provisions and is consistent with UN-wide fellowship schemes. It is available in Arabic, English, French, Russian and Spanish and is primarily designed for use within the WMO Secretariat;

2. The annual circular letter and annexes from the Secretary-General to PRs advising them of the fellowship opportunities for the coming calendar year. This letter comes out in the last three months of each calendar year detailing specific opportunities for study commencing in the following calendar year;

3. A letter is provided to successful fellowship candidates outlining their award conditions and other implementation information. Fellows may wish to provide a copy of this letter to the Embassy of their host country to support their visa applications.

Based on the information provided in this guide and the annual circular letter, PRs and potential candidates should be in a position to make informed decisions about applying for a WMO fellowship.

If, after reading this guide, PRs or potential candidates have any queries about the Fellowship Programme or the application process, they should contact the Director of WMO Education and Training Office via detr@wmo.int.

2. BACKGROUND INFORMATION AND ELIGIBILITY

Purpose of WMO Fellowships

The primary purpose of the WMO Education and Training Fellowships programme is to assist Members to educate and train personnel from National Meteorological and Hydrological Services (NMHSs). It also provides fellowships in meteorology, hydrology and climatology to bona fide refugees identified as such by the Office of the United Nations High Commissioner for Refugees. Due to the overwhelming demand for support, and the limited available funds, Members should not rely on the WMO Fellowship Programme as the only source of funding or opportunity to educate and train their NMHS personnel.

Fellowships constitute an integral part of the capacity development activities in each of the WMO scientific programme areas. Therefore, the planning and management of fellowships are closely coordinated with the staff involved in the various scientific and regional programmes of WMO.
Eligibility for fellowships

To be awarded a fellowship, the candidate must be a citizen of a Member country or a territory of WMO, but not necessarily a staff member of the NMHS. All nominations have to be approved by the PR of the candidate’s country who may give priority to nominations from NMHS staff or potential staff.

Fellowships are provided for study outside their country in subject areas and technologies for which facilities and teaching expertise are not available in the home country. Fellowships can be granted for accredited online education and training courses as well as face-to-face courses. The categories of education and training include basic university degree studies, post-graduate degree studies, non-degree studies, specialized training courses, on-the-job training, as well as technical training on the operation and maintenance of equipment. Special consideration is given to requests for training at one of the WMO Regional Training Centres (WMO RTCs) or other institutions with whom WMO has cost-sharing or other formal arrangements.

WMO has a responsibility to ensure that all applications considered under the Fellowship Programme:

- Address, as much as possible, the alignment of the training objectives with NMHS development plans;
- Fall within the WMO mandate;
- Are useful to the international meteorological and hydrological community.

When fellowships are awarded, special consideration is given to:

- Developing Countries, Least Developed Countries (LDCs), Small Island Developing States (SIDS), Land Locked Developing Countries (LLDC) and countries emerging from war, civil unrest or natural disaster;
- Gender equality;
- Geographic balance.

Funding of fellowships

WMO grants fellowships under the following funding mechanisms:

- The regular budget of WMO;
- Projects financed by development partners;
- The WMO Voluntary Cooperation Programme (VCP);
- Cost sharing with development partners;
- Projects financed through trust funds.

Members may also be able to access fellowships via:

- Bilateral assistance programmes;
- Technical cooperation programmes with developing countries;
- Private sector and other agencies for fellowships;
- Funding mechanisms established for environment-related conventions.
These should be explored at the national level through UNDP offices, national planning offices, representatives of donor countries, the private sector and development banks.

3. **AVAILABLE OPPORTUNITIES**

In principle a fellowship can be awarded for study at any institution that meets the specific needs of an individual. However, there are two groups of institutions that are particularly appropriate:

- WMO Regional Training Centres (RTCs) which often either waive or reduce tuition fees and/or provide specific support or programmes for foreign students. Some provide financial assistance to foreign students;
- Institutions with which WMO has signed a Memorandum of Understanding (MOU) covering the co-sponsoring of WMO Fellows.

Priority will be given to providing WMO fellowships for study at RTCs.

To be considered for a WMO fellowship the candidate must meet the academic, language and other entry requirements specified by the host institution/country.

**Regional Training Centres**

In most cases WMO Regional Training Centres (RTCs) are national training institutions or universities that have agreed to open their facilities to all individuals from other countries to participate in their courses. Further information on WMO Regional Training Centres can be obtained from [http://www.wmo.int/pages/prog/dra/etrp/rtcs.php](http://www.wmo.int/pages/prog/dra/etrp/rtcs.php). The RTCs provide a wide range of education and training opportunities in areas of high interest to WMO Members including:

- Short-term courses in specialized subjects;
- Training courses for technicians and forecasters;
- Undergraduate and post-graduate courses in meteorology, hydrology and climatology.

The map shows the location of the WMO RTCs. Note that the RTCs in Argentina, China, India, Italy, Kenya, Madagascar, Niger, Nigeria and the Philippines have two components whilst the RTC in Russia has three components.
It is expected that RTCs will help address capacity development activities in the WMO priority areas: Global Framework for Climate Services (GFCS), Disaster Risk Reduction (DRR), aviation meteorology and WMO Integrated Global Observing System (WIGOS)/WMO Information System (WIS).

Details about the available opportunities at RTCs can be found in “WMO fellowships opportunities” which can be accessed from http://www.wmo.int/fellowships.

**Institutions with which WMO has signed an MOU**

Details about the available opportunities at institutions with which WMO has signed a MOU, including specific entry requirements and application forms, can be found in the circular letter sent by the Secretary-General to Members every year. The current “WMO fellowships opportunities” can also be accessed from http://www.wmo.int/fellowships.

Unless otherwise stated in the annual circular letter, candidates need to obtain a letter of admission from the institution where they want to study before applying for a fellowship. It is important for candidates to study the detailed information provided in the circular letter about the requirements of institutions with which WMO has signed MOU.

**Fellowship and scholarship opportunities not under the control of WMO**

In addition to considering a WMO fellowship, candidates are also advised that it is also worthwhile investigating other fellowship and scholarship opportunities as there is a lot of competition for limited WMO funds. Some such opportunities could be found from the link at http://www.wmo.int/fellowships.

4. **CRITERIA AND PROCEDURE FOR APPLICATION**

**When to use the WMO fellowship application forms**

For fellowships of one month or more, candidates should apply for a WMO fellowship using the WMO fellowship application package available from http://www.wmo.int/fellowships. Please do not use the “WMO fellowship application package” for a very short-term fellowship (namely less than one month). *

The fellowships application package includes two forms:

– Fellowship Nomination Form (FNF) – Request for a WMO fellowship;
– Medical clearance certificate for fellowship candidates.

In addition, candidates must follow any specific guidance for opportunities given in the annual circular letter. Note that for most institutions, specific application documents (e.g. provisional letter of admission from the institution where the fellow wants to study) are required to accompany the FNF.

* Instead, the PR should write to the Secretary-General using the approved nomination form where provided. If there is no nomination form please provide a covering letter including information about the proposed study programme (including the field, start and end dates, location of study and justification and reasons) and the candidate (including qualifications, present position and a brief description of their duties). A statement of good health attested by a duly qualified physician is sufficient.
Completing the Fellowship Nomination Form

Each question on the FNF should be answered clearly and completely so that the WMO Secretariat can check that the proposed study programme is the most appropriate study programme. Also the candidate must certify that the answers to all the questions are complete and correct to the best of their knowledge. Candidates must give an undertaking about their conduct if awarded a fellowship. In addition, copies of relevant diplomas and certificates need to be provided.

PRs (or duly authorized representatives), acting on behalf of their governments, confirm the nomination. The completed application is then sent to the Secretary-General of WMO with a covering letter indicating the national requirements and anticipated benefits. To avoid accusations of nepotism or favoritism it is essential that candidates complete the section on the FNF regarding links with NMHS staff members or WMO Secretariat staff.

Submission of applications

When submitting a fellowship application, particular attention should be given to the following points:

- Fellowships are awarded only at the request of the candidate's government, and thus nominations must be endorsed by the PR of the candidate's country;
- Original requests and documents duly signed by the officially authorized person are required for audit purposes; submission of the original documents via mail is essential, copies can also be forwarded via e-mail to assist processing;
- All correspondence relating to requests for education and training fellowships must be addressed to the Secretary-General of WMO;
- Where the PR is submitting more than one application the cover letter should clearly indicate the priority order attached to the requested fellowships as well as their purpose and objectives.

Eligibility criteria for a WMO fellowship

In order to avoid delays in processing requests for WMO fellowships and to ensure that training requirements are met in an effective manner, it is important for candidates and PRs to adhere to the criteria and provisions laid down by WMO.

To be considered for a fellowship, candidates must:

- Be of sound health as confirmed by their completed medical certificate. X-rays, are now only required if you are offered a fellowship;
- Be proficient in the language of study unless the fellowship includes language studies such as in China and the Russian Federation;
- Possess the required qualification(s) and/or relevant experience for the proposed course of study;
- Only apply for courses of study directly applicable to meteorology, hydrology and climatology.

Newly appointed Directors of NMHSs can apply for very short-term training programmes in the management of NMHSs and for familiarization visits of less than two weeks’ duration.
In addition to the WMO criteria, the university or institution where the fellow intends studying might have its own conditions in terms of:

- Academic and language requirements;
- Gender;
- Age limits.

These are not WMO conditions – rather they are the conditions of the country or institution and cannot be modified.

**General considerations**

To avoid delays in processing your request for a WMO fellowship it is important for candidates and PRs to fully address the criteria and provisions laid down by WMO. Fellowships cannot be awarded where there are overdue reports from previous fellowship recipients.

On average, it takes about six months from a fellowship request being received in the Secretariat to a fellow commencing study. The process has to pass through several stages involving the requesting country, the WMO Secretariat and the countries hosting the training. Failure to provide complete documentation, particularly authorized PR signatures, can considerably delay the processing of any request and lead to additional work for the Fellowship Division. This can then result in delaying the processing of other requests. Common problems include:

- Invalid or no PR signature;
- Fellowship Nomination Form incomplete or illegible;
- Original documents not provided;
- No evidence of admission to the requested institute, or for Russia and China the required admission forms are not complete or not included;
- Little or no justification provided for the fellowship request;
- Missing reports from previous fellowship recipients;
- Missing medical forms.

The fellowship can only be awarded once all the arrangements have been made. The award document will provide all the relevant information concerning the field, place and country of study, the duration of the training, the reporting address, as well as the travel and financial arrangements. Fellows should receive confirmation of their award in good time to enable them to complete all relevant formalities, such as entry visas, at home, before departure. Note that:

- Delays in applying for, or receiving, visas have caused some fellowship offers to be either delayed or withdrawn and can lead to poor academic results or failure and loss of the fellowship;
- Air tickets are not issued until a valid visa has been received by the fellow;

Before traveling abroad on a fellowship, each fellow should be fully aware of, and agree to, the obligations to which he/she subscribed in the fellowship application. In addition, the fellow should follow all instructions issued by WMO with regard to travel and payment arrangements, and any other aspects of the fellowship specified by WMO.
Fellowship recipients are strongly encouraged to take some personal funds with them to cover unexpected expenses during the trip to the host country and to allow for delays in receiving their first stipend payment. In some cases it could take three or four weeks for the first stipend payment to be received.

The purpose of a WMO fellowship is to support the fellow during study, it is not a salary. In addition to the fellowship stipend it is expected that the fellows will continue to receive salary and benefits from their existing employer for the duration of the fellowship, subject to national rules and regulations. Employers are strongly encouraged to maintain regular contact with the fellow whilst they are undertaking the fellowship. Employers are also encouraged to have a bonding scheme in place to ensure that the Member benefits, for a suitable period of time following the fellowship, from the knowledge and skills acquired by the fellow during their study.

**Fellowship bond**

It is recommended that the fellow signs a national bond before commencing the fellowship to ensure that the Member benefits from the knowledge and skills acquired by the fellow upon completion of the fellowship. In the cover letter accompanying the Fellowship Nomination Form the PR is expected to advise WMO whether the fellow will be required to sign a bond if their application is successful.

The conditions specified in the bond are set by the PR, but it is envisaged that it could cover the following aspects:

- The fellow shall return to the home country upon completion of the fellowship and serve the NMHS or relevant organization for a period not less than the period stipulated in the table below:

<table>
<thead>
<tr>
<th>Duration of fellowship</th>
<th>Bond period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shorter than 1 year</td>
<td>1 year</td>
</tr>
<tr>
<td>Between 1 and 2 years</td>
<td>2 years</td>
</tr>
<tr>
<td>Between 2 and 3 years</td>
<td>3 years</td>
</tr>
<tr>
<td>Between 3 and 4 years</td>
<td>4 years</td>
</tr>
<tr>
<td>Longer than 4 years</td>
<td>5 years</td>
</tr>
</tbody>
</table>

- If a fellow wants to extend their study to a higher degree at the host country upon completion of the WMO fellowship term the fellow shall:
  - First obtain agreement for the extension from the PR of the home country and WMO;
  - Upon completion of the higher degree return to the home country and serve the NMHS or relevant organization for a period of not less than a bond period stipulated in the table above plus two more years;

- If the bond is broken, the fellow shall reimburse/refund WMO through the PR their entire expenditure incurred by WMO under the WMO Fellowship Programme plus the overhead cost, which will be calculated as the need arises.

**Fellowship priorities**

In awarding a fellowship, priority will be given to candidates:

- From Least Developed Countries as well as developing countries, countries with economies in transition, countries emerging from war, civil unrest or natural disaster and especially female candidates;
– Requesting only partial support, for example when a requesting country meets the travel costs and/or the host country waives tuition fees;
– Applying for courses at WMO RTCs or other training institutions in their own Region;
– Expecting to continue to work in their country, preferably in their NMHSs in a suitable post on completion of the fellowship;
– Coming from countries that have not benefited from WMO Fellowship opportunities within the previous four years;
– Who have not been awarded a WMO fellowship before.

5. OBLIGATIONS AND EXPECTATIONS

Candidates

Candidates accepting an award under the Fellowships Programme are obliged to:

– Conduct themselves at all times in a manner consistent with their status as holders of an international fellowship and as representatives of their country;
– Carry out their studies within the period prescribed by WMO;
– Refrain from engaging in political activities;
– Submit reports as required by WMO;
– Return to their home country at the end of their award.

Engagement in political activities or occurrences of serious misconduct and dishonesty will result in the termination of their award and immediate return to their home country.

In addition, to prepare for a fellowship, candidates are expected to:

– Obtain their own passports and visas, including transit visas, which may be necessary to permit travel from the home country to the country or countries of study and for the return journey;
– Have valid academic credentials that are internationally recognized;
– Be of good health certified by a duly qualified physician;
– Provide themselves with clothing appropriate to the climate of the host country (an allowance for clothing is only available for study in the Russian Federation);
– Be confident that they can study in a multi-cultural environment;
– Have personal funds available to cover unexpected issues and cover delays in receiving the first stipend payment;
– Carefully consider the consequences of a long separation from their home country and family.
PRs

PRs are normally Directors of NMHSs who act on technical matters for their governments. They are the normal channel of communication between WMO and Members and maintain contact with governmental or non-governmental authorities on matters concerning the work of WMO.

PRs are expected to:

– Select well-qualified candidates for training, bearing in mind the requirements for academic qualifications, relevant experience, language proficiency, gender equality, age limits and other specific requirements and the strong competition for fellowship places and the limited available funds, thus one strong candidate is much better than four weak candidates;

– Prepare long-term plans for the integration and utilization of the trained personnel within their respective NMHSs, upon completion of their fellowships;

– Develop and implement tripartite fellowship schemes and cost-sharing tripartite arrangements that support fellows studying at RTCs;

– Maintain regular contact with the fellow during their study;

– Develop a bond or similar arrangement to ensure that that the Member benefits from the knowledge and skills acquired by the fellow during their study;

– Provide the required three evaluation reports of activities in the post-fellowship period (see section on monitoring).

6. ENTITLEMENT OF FELLOWS

Fees

Where applicable, WMO will pay training fees relating to the approved programmes directly to the training institutes/authorities/companies concerned. These fees may include elements for training supervision, guidance and instruction and also for reasonable quantities of training supplies or services (but not for the purchase of training equipment).

For a university course, WMO will pay registration, tuition and examination fees directly to the university upon receipt of the original invoices (including appropriate documentary evidence) from the university.

Stipend

The stipend received by fellows for the duration of the approved training programme (including authorized travel time to and from the host country) is a monthly living allowance, intended to cover the fellow’s expenses in the host country, namely, board (food), lodging (room) and incidentals (including laundry and urban transport).

The stipend is not a salary or an honorarium. Also it is not intended to cover fellows’ continuing expenses at home for themselves and their family. During the time spent abroad, their employers are expected to continue to pay their salary and allowances at home.

Payment of the stipend commences on the authorized date of departure from the home country and ends on the date of return to the home country on completion of the fellowship, including travel time by the most direct air route, which should not normally exceed two days. The stipend
is paid in the currency of the host country. WMO is not responsible for the transfer of funds from one country to another.

The WMO academic stipend rate is set in consultation with host institutions and host countries and takes into account what facilities and services are provided by the host country and institution as well as availability of funds for the current financial period. If a fellow is hospitalized for more than ten days their stipend may need to be adjusted for the duration of the hospitalization.

**Travel**

The official travel of fellows begins and ends in the capital of their home country or in the city nearest to their home which has an international airport. Fellows or their governments must bear the cost of travel between their home and the capital or the nearest international airport.

Fellows will be provided with an economy class air ticket for their international travel by the most direct route. For a fellowship lasting ten months or less a roundtrip ticket is provided. For a longer fellowship separate outbound and inbound tickets are provided.

Due to the limited funding in this financial period WMO:

- Will not pay for any excess baggage;
- Will not accept any liability resulting from damage to, or loss or theft of personal effects;
- Will not normally authorize travel by private car;
- Will not pay for travel home due the demise of a member of their immediate family (parents, children or spouse);
- Will not pay home leave travel.

WMO will only bear the cost of travel within the host country which is part of the approved fellowship.

**Medical insurance**

In general, fellows are expected to avail themselves of free national medical services or those available from universities or training institutions in the host country. Where fellows need to seek paid medical services they can directly apply for reimbursement from the WMO health insurance scheme.

The WMO health insurance scheme is the medical health insurance financed by WMO for fellows to guarantee access to medical treatment and payments/compensation in the event of disability or death during the fellowship period. The medical insurance scheme is run by Vanbreda International and fellows’ premiums are paid by WMO.

Coverage starts on the day of commencement of the award (namely, the day on which direct travel to the host country to take up a fellowship begins). Coverage is for the entire period of the fellowship, up to and including the last day for which the stipend is payable.

Neither WMO nor Vanbreda International will assume responsibility for medical expenses incurred by a fellow in respect of medical conditions for which the United Nations Joint Medical Service has made a reservation following inspection of the fellow’s medical report. The United Nations Joint Medical Service will inform the fellow, as well as Vanbreda International, of the nature of the medical reservation.
Other allowances

There are several additional allowances available to fellows: not all fellows are eligible for the minor equipment or thesis allowance.

<table>
<thead>
<tr>
<th>Allowance</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Book allowance</td>
<td>For the purchase of relevant publications needed for the training or study programme</td>
</tr>
<tr>
<td>Minor equipment allowance</td>
<td>For the purchase of minor equipment needed for the training or study programme</td>
</tr>
<tr>
<td>Thesis allowance</td>
<td>For a major non-degree paper, thesis or doctoral dissertation required by an academic programme</td>
</tr>
<tr>
<td>Termination allowance</td>
<td>For the support fellows returning home at the end of their fellowship</td>
</tr>
</tbody>
</table>

The rates and eligibility for these allowances will be specified in the award document.

Special circumstances

Sometimes there are special circumstances that affect the fellowships:

- Relinquishing a fellowship. If a fellow decides to relinquish the fellowship for personal reasons, the travel costs to the fellow’s home country will be covered, though the termination allowance will not be paid;

- Extension of fellowship. In principle, extension of the fellowship period beyond the original end date is not granted. Only in special circumstances will WMO grant a request for an extension from a fellow. This will be done in consultation with the host institution and PR of the fellow’s home country.

Unsuccessful fellowship requests

Where a fellowship request is not successful, information about the outcome of the application will be communicated to the nominating PR. The PR is expected to advise the candidate of the outcome of the request.

7. IMPLEMENTATION OF AN AWARD AND ITS MONITORING ARRANGEMENTS

WMO approval procedure

Once an application has been submitted to WMO by a PR, the authenticity of the documents is verified and an acknowledgement letter is sent to the PR. The Fellowship Committee consider the application at its quarterly meeting evaluating it against the fellowship criteria, the other nominations tabled for that session and, as appropriate, comments resulting from consultation with the institution where the proposed placement will take place. After considering all the available information, the Fellowship Committee (FELCOM) makes a recommendation to the Secretary-General about the award of a fellowship. The Secretary-General reviews the FELCOM recommendations and decides which applications are approved.

For candidates who are approved for a fellowship, the PR will be informed and asked to confirm the candidate’s availability. Once that confirmation has been received a “WMO fellowship award package” is sent to the fellow. This includes:

- Award letter;
GUIDELINES FOR APPLYING FOR A WMO FELLOWSHIP

- A form that must be signed confirming acceptance of the conditions of the award;
- Details of the travel and payment arrangements.

Monitoring reports

In order to improve the effectiveness and efficiency of the WMO Education and Training Fellowships programme and to assess the benefits of fellowships to WMO Members, it is necessary to regularly monitor and evaluate all WMO fellowships. Therefore a number of mechanisms have been put in place to ensure effective reporting by the fellow, the supervisor and the PR. Reports on fellowships are made by:

- Training institutions during the fellowship;
- The fellow at the end of the fellowship;
- The fellow’s government (PR) on the subsequent use made of the fellow’s services.

The submission of reports is one of the responsibilities accepted by each WMO fellow and their PR. For the proper evaluation and sound development of the WMO Fellowships Programme, it is essential that reports are accurate, completed in full and submitted on time. The specific objectives of the reports are to:

- Evaluate the suitability of the study programme and identify any problems encountered;
- Determine what action, if any, would be necessary to improve the various aspects of similar study programmes in the future;
- Help evaluate the contributions WMO fellowships have made to the socio-economic development of the beneficiary countries.

The Education and Training Department (ETR) is responsible for monitoring fellows and evaluating the effectiveness of the Fellowships Programme. This is done by analysing the various reports and through occasional visits to institutions by staff from ETR, and by other WMO staff on missions. Information can also be gained by telephone calls, e-mail and other online communication, and informal discussions with the fellow’s supervisors, the PRs and the fellows.

Academic and progress reports

Training supervisors or host institutions are required to submit annual academic progress reports on WMO fellows spending more than one academic year at the institution. The report is required only for continuing fellowships. Progress reports should include:

- Information about the fellow’s academic performance and conduct;
- A critical evaluation of the fellow’s training programme.

As required, national authorities would be provided with any relevant information contained in fellow’s reports received from the institution in which they are studying.

Post-fellowship activities

After finishing the training programme, the fellow should complete the “Report of WMO Fellows Completed Study Programme”. The completed report should be submitted to the WMO Secretariat, through the fellow’s supervisor at the host institution, within one month of the end of
the fellow’s study programme, and preferably before leaving the host country. A copy could be forwarded to the PR of the beneficiary country, when required. The final report should include details of:

- The benefits derived from the training;
- The way and manner in which these benefits could be realized and implemented at home to benefit the fellow’s home country;
- Any difficulties encountered during the training;
- Difficulties likely to be encountered in the realization and implementation of the acquired benefits in the fellow’s home country;
- Recommendations and suggestions.

Three months after the fellow arrives and settles in their home country to resume duty, the PR should complete the “Report on post-fellowship activities of WMO fellows (three months)”. The report should be sent to the WMO Secretariat no later than three months after the deployment of the officer. The report provides:

- Confirmation that the fellow has returned home after the completion of their studies;
- An assessment of the progress being made in the fellow’s career.

For fellowships lasting three months or more, the WMO Secretariat will monitor the progress being made in the fellow’s career and the impact of their training in the Service. Therefore, the PR is expected to complete a second report, the “Report on post-fellowship activities of WMO Fellows (18-24 months)”, and send it to the WMO Secretariat within 18 to 24 months of the officer’s deployment to the relevant department in the Service. This second report seeks to ascertain from the PR information about the extent to which the officer has used their knowledge and skills acquired during the fellowship programme for the advancement of the Service.
For more information, please contact:

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